



Course Overview and Pre-Enrolment Information - General Occupancy and Fire Extinguishers -

COURSE OVERVIEW

This course covers the competence required to identify, prevent, report and respond to emergencies in the workplace. Topics included in this course are, identifying, reporting and correcting situations that could lead to workplace emergencies, preparing, reporting, responding and evacuating from emergencies. This course includes the 'Hands on' selection, use and operation of portable hand held fire fighting appliances.

QUALIFICATION INFORMATION

Upon successful completion of this course, participants will be awarded with the following:

PUAWER001B - Identify, prevent and report potential workplace emergency situations

PUAWER004B – Identify, prevent and report potential workplace emergency situations

PUAWER008B – Confine small workplace emergencies

This unit is nationally recognised and has been taken from the PUA Public Safety Training Package.

COURSE REQUIREMENTS

Two Units Of Competency is required to complete this course

Unit Code	Unit Title
PUAWER001B	Identify, prevent and report potential workplace emergency situations
PUAWER004B	Identify, prevent and report potential workplace emergency situations
PUAWER008B	Confine Small Workplace Emergencies

VOCATIONAL OUTCOMES

Upon successful completion of this course, participants will be able to consider the following job roles:

- Emergency Response Team Member
- Site compliance

This Unit is appropriate for those working in:

- Any organisation



DELIVERY

This Course is open to the public and is conducted upon request. The course is conducted over a four (4) hour period. Participants will be facilitated in a number of ways including both practical and theory activities. Face to Face training will be under the guidance of one of our qualified and experienced trainers who hold the relevant and up to date qualifications and Vocational Education. Tea/coffee is provided when courses are delivered at TTA.

PRE-REQUISITES

This course has no pre-requisites.

ENTRY REQUIREMENTS

Participants are required to wear suitable attire and bring with them a pen/pencil.

LEARNING PATHWAYS

These Units of Competencies have been taken from PUA Public Safety Training Package. Further details can be found at www.governmentskills.com.au Workplace emergency response units are seen as industry wide units. The importing of these units of Competency into other industry training packages is also promoted as the units are seen as relevant for all industries. Persons completing this training may wish to undertake further studies in Certificate II Public Safety Fire Fighting operations.

RECOGNITION OF PRIOR LEARNING / RECOGNITION OF CURRENT COMPETENCY

As this course is of short duration RPL is not offered.

FEES, CHARGES AND REFUNDS

Thurgoona Training Academy does not require payment prior to attending this course. No fee for cancellation will be imposed providing we are notified in writing seven calendar days prior to the course commencement. Cancellation received 48 hours prior to the course will be subject to a 15% administration fee and a non attendance without notification will be subject to 50% of the course fee.

STUDENT INFORMATION

If you require special assistance, including language literacy, and numeracy please notify us and support services can be arranged. Students that require any special dietary requirements should contact the Academy prior to commencement of course so alternative arrangements can be made. Students will be supplied with the 'Student Handbook' prior to commencement of training. This handbook provides students with training guidelines. All students have the right to lodge an appeal or complaint in regard to the outcome of this unit. For further information please request a copy of our appeals & complaints procedure via administration. For further information visit our website at: www.thurgoonatraining.com.au



HOW TO APPLY

Complete the attached “Confirmation / Booking form for Attending a Course” and return it to:

Postal address: 4 Bennett Road, Thurgoona NSW 2640
Academy: 137 Williams Road, Thurgoona NSW 2640
Fax: + 61 (02) 6043 3258
Email: office@thurgoonatraining.com.au

Participants are required to bring with their USI number. Should you not already have your USI please apply for one at www.usi.gov.au

COURSE TIMES

Courses conducted at Thurgoona Training Academy commence at **8.30am** and conclude at approximately **12.30pm** unless specified otherwise. Participants are asked to ensure they arrive ten (10) minutes prior to commencement of the course.

COURSE FEES

The fee for this course is available upon request. This price does not attract GST. Payment options are direct deposit, EFTPOS or cash.

FURTHER INFORMATION

For further information regarding this or any other course please feel free to contact our office. Our office is attended weekdays between the hours of 8am and 5.30pm. Our website has other course information available 24hrs a day and is updated continuously. Our scope of registration can be found at the following address: www.training.gov.au

